

EXHIBITOR APPLICATION

Traders Market attendance is open to NAWLA members only. Non-members may contact info@nawla.org or 312.321.5133 for membership information.

Exhibit Space Reservation

Instructions: Please complete (type or print) all sections of this application. Upon assignment of space, Show Management will send a booth space confirmation including an invoice. Print exactly as you would like listed in all show materials. All information is subject to verification.

Company Name

Company Phone

Company Web Address

Primary Point of Contact (Primary point of contact will receive a separate email including sponsorship fulfillment details.)

Name

Title

Company Name

Street Address

City / State / Zip / Country

Phone Number

Email Address

Exhibit Space Rental

The exhibit space rental charge is \$1,995 for a 10' x 10' booth space at a member rate. The balance of the booth space is due with the contract. Please note: Booth space fees will increase to \$2,195 after January 3, 2022.

Cancellation Policy: All booth payments are due no later than July 8, 2022. Booth cancellations received by July 8, 2022 will be eligible for full refund less a \$100 administrative processing fee. After July 8, 2022 there will be no refunds. No Exceptions.

Registration: All booth personnel must register for Traders Market. Included in your 10'x10' booth space is one complimentary registration. A confirmation email will be sent to you in June including a discount code. For questions regarding your registration please contact registration@nawla.org.

Location Preferences: Please indicate the location and size (10'x10' or 10'x20') of the booth space requested. Booths are assigned on a first-come, first served basis for non-sponsors. Sponsor levels may include priority booth space placement. NAWLA makes every effort to accommodate preferences, but cannot guarantee placement.

Booth type: In-Line Corner (\$500 extra charge)

1st Choice _____ 3rd Choice _____

2nd Choice _____ 4th Choice _____

Competitor companies that you do not wish to be near:

Note: NAWLA cannot guarantee request will be fulfilled and NAWLA reserves the right to make all final decisions regarding space assignments.

- Yes, we want the standard 10' x 10' booth furniture package containing one (1) skirted, 6' table, two chairs, one wastebasket, and one booth sign. Carpet isn't included with the booth space. Carpet can be purchased through the Exhibitor Service Manual which will be available in August. Carpet is required whether purchased through Freeman or provided by your company onsite.
- No, we will furnish our own booth.

We agree to abide by all rules and regulations governing the exposition as printed on the last page and which are part of this application. Acceptance of this application by show management constitutes a contract.

Authorized Signature – *this line must be signed for acceptance of contract*

Date

Method of Payment

Total Amount Due: _____

- Credit Card
- Information for credit card payments will be provided on your invoice.

- Check

Checks should be mailed to:

NAWLA, 8606 Solution Center, Chicago, IL 60677

- Wire

Contact Amber McKnight (amcknight@nawla.org) for wire information and details.

Payment is due in full with this signed contract.